

## **Advisory Board Terms of Reference**

The Advisory Board is an advisory body only. All final decisions about strategy and future direction are taken by Council.

The terms of reference of the AHRC Advisory Board are to:

- At Council's request, to advise, on strategies for research, training, knowledge transfer, impact, evaluation, and international engagement that reflect AHRC's Charter and the most important national, European and global needs and challenges facing arts and humanities research.
- At Council's request, to develop and recommend priorities, programmes and other initiatives that will deliver the AHRC's strategies.
- Monitor and report to Council on the implementation of the strategies by the evaluation of AHRC's research portfolios, outputs and their potential impacts.
- Assess and advise Council on the health of the UK's arts and humanities research base, including the provision of trained people and research capacity.
- Receive reports from commissioning and prioritization panels about the range of grants awarded and matters arising.
- Act as a quality assurance body to oversee the procedures regulating the peer review college.
- With the approval or instigation of the Chief Executive and/or Council, commission time-limited task groups for specific matters.
- Submit an executive report regularly to Council

### **Membership**

Members of the Advisory Board will have a significant research record or active engagement with research and be experienced at articulating the value of research to a range of audiences. While the Advisory Board will primarily include academic members, there will also be appropriate representation of non-HEI user communities. Members of the Advisory Board sit on the board as individuals, rather than as representatives of a particular organization or discipline. Members will normally be appointed for three years, although in the initial phase of setting up the Board, there is likely to be a range of appointment periods to allow for regular change of membership.

The Advisory Board as a whole should be knowledgeable of interdisciplinary working; experienced with or knowledgeable about user communities (private or the public sector) and hence informed about policy and/or business needs; and familiar with the issues relating to the use of AHRC funded research and training (i.e. impact, value and knowledge transfer).

The Advisory Board will be chaired by a member of Council, and will include at least one other Council member.

The Advisory Board will consist of no more than 15 members, to be approved by Council.

A minimum of six members (including the Chair) must be present for the meeting to be deemed quorate.

### **Criteria / Skills required for Advisory Board membership**

- Members should have the ability to contribute to developing AHRC strategy.
- Members should have a significant research record or active engagement with research.
- Members should be experienced at articulating the value of arts and humanities research to a range of audiences.
- Members should be knowledgeable of interdisciplinary working.
- Members should be experienced with or knowledgeable about user communities, both private and public sector.
- Members should be informed about arts and humanities policy and/or business needs.
- Members should have knowledge of international research issues and be able to contribute to international arts and humanities research strategy.
- Members should be familiar with the issues relating to the use of AHRC funded research and training such as impact, value and knowledge transfer.